



# Capital University of Science and Technology

Islamabad Expressway, Kahuta Road, Zone-V, Islamabad, Pakistan  
Ph: 051-111-555-666, Ext: 330

## Academic Transcript Request

Registration No.		Name	
Contact No.		E-mail	
No. of Copies Required	Transcript Fee Slip No.	Amount Deposited (Rs)	

Get your clearance-status verified by the Departments mentioned below:

Library	Accountancy
Store Keeper	EE Store (EE Students Only)

\_\_\_\_\_

Dated

\_\_\_\_\_

Student's Signature

.....

For Office Use Only

Copy	Transcript No.	Copy	Transcript No.	Copy	Transcript No.
First		Third		Fifth	
Second		Fourth		Sixth	

\_\_\_\_\_

Issue Date

\_\_\_\_\_

Prepared By

\_\_\_\_\_

Verified By

\_\_\_\_\_

Registrar

.....

### Please Note:

- Deposit an amount of Rs 500/- per copy as Transcript Fee at the On-Campus Accountancy
- Attach copy of the transcript fee deposit slip
- No fax/telephonic request is entertained for the issuance of transcript
- Any delinquency in the clearance status causes a strict excuse against the request
- Transcript is issued at least after the completion of one semester at C.U.S.T.
- Transcript is issued on the prescribed script paper only