



**Capital University of Science and Technology
Islamabad**

Islamabad Expressway, Kahuta Road, Islamabad.
Phone No: 111-555-666 Ext:130 & 330

Urgent Transcript Request

Registration No.		Name
Contact No.		E-mail
No. of Copies Required	Transcript Fee Slip No.	Amount Deposited (Rs)

Get your clearance-status verified by the Departments mentioned below:

Library	Accountancy
Store Keeper	EE Store (EE Students Only)

Dated

Student's Signature

Please Note:

- Deposit an amount of Rs 2000/- per copy as Transcript Fee at the On-Campus Accountancy
- Attach copy of the transcript fee deposit slip
- No fax/telephonic request is entertained for the issuance of transcript
- Any delinquency in the clearance status causes a strict excuse against the request
- Transcript is issued at least after the completion of one semester at C.U.S.T.
- Transcript is issued on the prescribed script paper only



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Student's Receipt for Urgent Transcript Request

Name _____ Reg. No _____

Request Date

Issuance Date

Request Received by