



Capital University of Science and Technology
Islamabad

INSTRUCTIONS FOR CONVOCATION 2018

(Planned on Thursday, December 06, 2018)

- If you have completed your degree requirements and your name is not included in the attached list of graduates, please contact the Examination Department.
- If your name is included in the attached list of graduates, but you have not yet received the letter for participation in the Convocation 2018, please contact the Examination Department.
- If you have received the invitation letter for the Convocation 2018, then:
 - Fill out the enclosed Convocation Registration Form and submit it to the Examinations Department at the University before **Wednesday, November 19, 2018**.
 - The fee may be deposited in the Bank of Punjab Branch, available on campus.
 - If you are a contender for an academic medal, please fill out the attached Medal Claim Form and submit it to the examinations department along with the Convocation Registration Form.
 - Other than the academic medal, the Jinnah Gold Medal is awarded to the best all round graduate of the convocation. If you want to compete for this medal, please fill out the Jinnah Gold Medal Claim Form and submit it to the CoE office along with the Convocation Registration Form **November 10, 2018**.
 - Further you are advised to submit a copy of your last degree, attested by the HEC/IBCC. In order to provide maximum assistance to graduating students, a copy of the last degree can also be attested by the CUST Examinations department, upon seeing the original. In case a verified copy of previous degree is not available, *the degree of the current program would not be issued*.