

Capital University of Science & Technology

Islamabad

MEDAL CLAIM FORM – CONVOCATION 2018

| Name: | | | Registration No | |
|---------------|---|---|---------------------------|-------------------------|
| Program: | | | CGPA: _ | |
| Contact No.1: | | | Contact No.2: | |
| Batch I | No | | | |
| Please | answer | the following questions: | | |
| 1. | | Program start semester: _ Program end semester : _ | | Duration: (in years) |
| 2. | Numbe | er of "F" Grades in the dura | tion of your program: _ | |
| 3. | Number of Credit Hours transferred to your program: | | | |
| 4. | Details | of any disciplinary case/s a | against you during the du | ration of your program: |
| 5. | | her comments or remarks i | n support of your claim: | |

Note: Please see overleaf for Medal Award Policy



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Medal Award Policy

- 1. A student desirous to compete for the award of a medal shall apply on the prescribed form to the CoE Office.
- 2. A Gold, Silver, Bronze medal shall be awarded to the top three students of each batch of an undergraduate program.
- 3. A medal shall be awarded only in the respective convocation.
- 4. Only those graduates shall be considered for the award of medal who fulfill the following criteria:
 - CGPA 3.5 or higher on the scale of 4.00.
 - No "F" Grade in the transcript.
 - \circ $\;$ No transfer of credits from other Universities / Institutions.
 - No disciplinary punishment throughout the tenure of the degree.
 - Completion of all degree requirements within normal duration as given below:

| Degree | Duration | |
|--------------------------|--------------------|--|
| Bachelor Programs | 4 Academic Years | |
| MBA Regular Program | 3.5 Academic Years | |
| MBA Professional Program | 2 Academic Years | |
| MBA Graduate Program | 1.5 Academic Years | |
| MS Programs | 2 Academic Years | |

- 5. If there is a tie in the award of an undergraduate medal, all students having the same CGPA will be awarded the same medal.
- 6. One Gold Medal to the topper of each department in each Graduate degree/program will be awarded provided his/her CGPA is equal to or greater than 3.50.

Controller of Examinations