



**Capital University of Science and Technology  
Islamabad**

Islamabad Expressway, Kahuta Road, Islamabad.  
Phone No: 111-555-666 Ext:130 & 330

**Urgent Transcript Request**

<b>Registration No.</b>		<b>Name</b>
<b>Contact No.</b>		<b>E-mail</b>
<b>No. of Copies Required</b>	<b>Transcript Fee Slip No.</b>	<b>Amount Deposited (Rs)</b>

**Get your clearance-status verified by the Departments mentioned below:**

<b>Library</b>	<b>Accountancy</b>
<b>Store Keeper</b>	<b>EE Store (EE Students Only)</b>

\_\_\_\_\_ Dated

\_\_\_\_\_ Student's Signature

**Please Note:**

- Deposit an amount of Rs 2000/- per copy as Transcript Fee at the On-Campus Accountancy
- Attach copy of the transcript fee deposit slip
- No fax/telephonic request is entertained for the issuance of transcript
- Any delinquency in the clearance status causes a strict excuse against the request
- Transcript is issued at least after the completion of one semester at C.U.S.T.
- Transcript is issued on the prescribed script paper only



**Capital University of Science and Technology, Islamabad**

Islamabad Expressway, Kahuta Road, Islamabad. Phone No: 111-555-666 Ext:130 & 330

**Student's Receipt for Urgent Transcript Request**

Name \_\_\_\_\_ Reg. No \_\_\_\_\_

\_\_\_\_\_ Request Date

\_\_\_\_\_ Issuance Date

\_\_\_\_\_ Request Received by