



Capital University of Science & Technology

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Dated: March 22, 2018

4th ORIC Research Committee Meeting

Minutes of the meeting held on March 21, 2018

The 4th ORIC Research Committee meeting was held on Wednesday March 21, 2018 in the Workshop Room, B-Block at 2:00 PM.

Prof. Aamer Iqbal Bhatti, Dean Research & Innovation, chaired the meeting.

The following members attended the meeting.

Dr. Majid Ali	Associate Professor (CE)	Member
Dr. Sahar Fazal	Associate Professor (BI)	Member
Dr. Munir Ahmed	Associate Professor (CE)	Member
Dr. Ahmad Fraz	Assistant Professor (CS)	Member

Dr. Liaqat Ali Khan, Dr. Khawar Naveed, Dr. Umer Amir Khan, Dr. Muhammad Azhar sent their apologies.

Prof. Aamer Iqbal Bhatti welcome the committee members.

Subsequently, the meeting progressed as per agenda items listed below.

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| Item1 | Confirmation of previous minutes of meeting | Action By |
| | It was notified that no observation were received on the decisions taken in the 3 rd ORIC Research Committee meeting held on December 26, 2017. Therefore, the minutes of meeting were confirmed. | |
| Item2 | ORIC Assessment proforma | Dean ORIC |
| | Dean Research & Innovation briefed the committee members about his meeting with Mrs. Noshaba Awais , Director R&D, Higher Education Commission (HEC). He said that HEC notifies ORIC only after the HR requirements are met and assessment is done by HEC. He added regarding funding of ORIC that 15 % overhead of all the HEC funded projects will go to support ORIC functions. | |
| | It was decided that ORIC Assessment proforma will be studied and disused in the next research committee meeting. | |

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| Item3 | Business Plan
Dr Ahmed Fraz briefed the members that Department of Management Sciences is working on business plan and feasibility reports.
Dean Research & Innovation tasked the committee members to identify 4-5 Final Year Projects (FYPs)/Products from their respective department, these FYPs/Products will be forwarded to Dr. Ahmed fraz who with help of his student will do the market survey and provide its business plan. Dean Research & Innovation further stated that University will support the faculty members in their respective FYPs/Products which they have suggested. | All Research Committee members |
| Item4 | Research Group Logos
It was decided that all the existing research groups should be updated according to a template which will be forwarded to the head of the group. The information provided by the group head will be forwarded/disused with Web Master to update it accordingly. Every research group must provide there logo, research group name, members and research area.
It was further suggested by Dean Research & Innovation that if any new research group is to be established the idea and logo should be presented in the 5th ORIC Research Committee meeting by the respective member of the department. | Muhammad Farhan / All Research Committee members |
| Item5 | Action Items of 1st ORIC Advisory Board Meeting
Dean ORIC briefed about the 1st ORIC Advisory Board meeting which was held on Tuesday January 16, 2018. He said that the Board members provided recommendations on Research, Innovation leading to resource generation. The research committee members were handed the action items of the ORIC Advisory Board and it was decided to initiate discussion on it in the 5th ORIC Research Committee meeting after its study by the members. | All Research Committee members |

The meeting was adjourned with a vote of thanks to all.

Prepared by:
Muhammad Farhan
Assistant Director Research & Innovation

Approved by:

Prof. Aamer Iqbal Bhatti
Dean Research & Innovation

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