



**Capital University of Science and Technology  
Islamabad**

## **Urgent Degree Issuance Process**

<b>S. No.</b>	<b>Requirements</b>	<b>Fee</b>	<b>Processing Time</b>
<b>1</b>	<b>Urgent Degree Request Form</b>	<b>Rs. 12,000/-</b>	<b>24 Hours</b>
<b>2</b>	<b>Copy of Graduation Transcript</b>		
<b>3</b>	<b>Name included in the graduation list on university website</b>		
<b>4</b>	<b>Copy of Fee receipt</b>		
<b>5</b>	<b>Original Previous Degree/Certificate</b>		



**Capital University of Science and Technology  
Islamabad**

Islamabad Expressway, Kahuta Road, Islamabad.  
Phone No: 111-555-666 Ext:130 & 330

## Urgent Degree Request

<b>Registration No.</b>	<b>Name</b>
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<b>Contact No.</b>	<b>E-mail</b>
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<b>Degree Fee Challan No.</b>	<b>Amount Deposited</b>
-----	<b>Rs. 12,000/-</b>
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Dated

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Student's Signature

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**Clearance: (for office use only)**

<b>Library</b>	<b>Accountancy</b>
<b>Store Keeper</b>	<b>EE Store (EE Students Only)</b>

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**Please Note:**

- Submit the filled form at examination office or email to [coe@cust.edu.pk](mailto:coe@cust.edu.pk)
- After the evaluation of the request, you will receive a fee voucher on your email address.
- Deposit the fee at any branch of The Bank of Punjab in your area.
- Submit a copy of the deposited fee voucher at examination office.