

Capital University of Science & Technology

# Islamabad

# MEDAL CLAIM FORM – CONVOCATION 2019

Name:			Registration No	
Program:			CGPA: _	
Contact No. 1:			Contact No. 2: _	
Email:			Medal Claimed: _	
Please	answer	the following questions:		
1.		Program start semester: Program end semester : _		Duration: (in years)
2.	Numbe	er of "F" Grades in the durat	tion of your program: _	
3.	Number of Credit Hours transferred to your program:			
4.	Details of any disciplinary case/s against you during the duration of your program:			
5.	Any other comments or remarks in support of your claim:			

Note: Please see overleaf for Medal Award Policy



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# **Medal Award Policy**

- 1. A student desirous to compete for the award of a medal shall apply on the prescribed form to the examination department.
- 2. A Gold, Silver, Bronze medal shall be awarded to the top three students of each batch of an undergraduate program.
- 3. Only Gold Medal shall be awarded to the toppers of each batch of MS/MPhil and MBA (Graduate) programs.
- 4. A medal shall be awarded only in the respective convocation.
- 5. Only those graduates shall be considered for the award of medal who fulfill the following criteria:
  - CGPA 3.50 or higher on the scale of 4.00.
  - No "F" Grade in the transcript.
  - No transfer of credits from other Universities / Institutions.
  - No disciplinary punishment throughout the tenure of the degree.
  - Completion of all degree requirements within normal duration as given below:

Degree	Duration	
Bachelor Programs	4 Academic Years	
MBA Regular Program	3.5 Academic Years	
MBA Professional Program	2 Academic Years	
MBA Graduate Program	1.5 Academic Years	
MS/MPhil Programs	2 Academic Years	

6. If there is a tie in the award of an undergraduate medal, all students having the same CGPA will be awarded the same medal.

#### **Controller of Examinations**