



# Capital University of Science and Technology

## Comprehensive Exam Policy

- (1) A PhD scholar is required to qualify the comprehensive examination within a maximum of two attempts. Maximum duration to qualify comprehensive examination shall be two years from the date of admission.
- (2) A PhD scholar is required to register for the comprehensive examination, which shall be conducted in each regular semester (Spring or Fall).
- (3) List of the PhD registered scholars, who shall appear in the PhD comprehensive examination shall be issued under the seal of Controller of Examinations.
- (4) For a given program, the courses and the course contents of the comprehensive examination shall be defined by the scholar's respective department.
- (5) A PhD scholar is required to qualify both oral and written parts of the comprehensive examination with a cumulative qualifying score of at least 60%.
- (6) A PhD scholar who registered the comprehensive examination but did not appear in the examination shall be deemed to have consumed one chance with W grade.
- (7) A PhD scholar may drop the registration of the comprehensive examination and such a request shall be considered if it is communicated in writing by the scholar at least two working days before the holding of examination.
- (8) A PhD scholar who failed the comprehensive examination in the second attempt or completed two years as a PhD scholar but did not qualify the comprehensive examination shall cease to continue his/her studies.