



Capital University of Science and Technology Islamabad

Degree Issuance Process

1. Normal Degree

S. No.	Requirement	Fee	Processing Time
1	After convocation	Rs. 7000/-	24 Hours
2	Original previous degree/certificate		

2. Urgent Degree

S. No.	Requirements	Fee	Processing Time
1	Urgent degree request form	Rs. 12,000/-	2 Weeks
2	Copy of graduation transcript		
3	Copy of fee receipt		
4	Original previous degree/certificate		

3. Duplicate Degree

S. No.	Requirements	Fee	Processing Time
1	Application to CoE (mentioning reason)	Rs. 3000/-	4 weeks
2	Notarized affidavit on stamp paper of at least Rs. 50/-		
3	FIR from concerned police station		
4	News paper announcement		
5	Graduation transcript (copy)		
6	Fee receipt		

4. Revised Degree

S. No.	Requirements	Fee	Processing Time
1	Application to C.o.E	Rs. 5000/-	4 weeks
2	Revised matric certificates/degrees		
3	Order from a court of competent jurisdiction (for major revision)		
4	CUST original degree & transcript for submission		
5	Fee receipt		