Capital University of Science and Technology
Islamabad

Degree Issuance Process

1. Normal Degree

S. No.	Requirement	Fee	Processing Time
1	After convocation	Rs. 10000/-	24 Hours
2	Original previous degree/certificate		

2. Urgent Degree

S. No.	Requirements	Fee	Processing Time
1	Urgent degree request form	Rs. 15,000/-	7 working days
2	Copy of program completion transcript		
3	Copy of fee receipt		
4	Original previous degree/certificate		

3. Duplicate Degree

S. No.	Requirements	Fee	Processing Time
1	Application to CoE (mentioning reason)	Rs. 10000/-	4 weeks
2	Notarized affidavit on stamp paper of at least Rs. 50/-		
3	FIR from concerned police station		
4	News paper announcement		
5	Program completion transcript (copy)		
6	Fee receipt		
7	A copy of CNIC		

4. Revised Degree

S. No.	Requirements	Fee	Processing Time
1	Application to C.o.E	Rs. 10000/-	4 weeks
2	Revised matric certificates/degrees		
3	Order from a court of competent jurisdiction (for major revision)		
4	CUST original degree & transcript for submission		
5	Fee receipt		
6	A copy of CNIC		