



## Capital University of Science and Technology

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**January 26, 2026**

### **2<sup>nd</sup> Meeting of Student Council for Academic Learning & Enhancement (SCALE)** **Forum**

#### **Minutes of the Meeting Held on January 14, 2026**

- The 2<sup>nd</sup> meeting of the Student Council for Academic Learning & Enhancement (SCALE) was held on Wednesday, January 14, 2026, at 12:50 p.m. in the Staff Room, J-Block (2<sup>nd</sup> Floor).
- The following members attended:
  - Dr. Noshir Wan Khan                      Director QEC
  - Mr. Danish Hafeez                      Manager QEC
  - Ms. Tehreem Ashraf                      LSR, Mang. Sciences Department
  - Ms. Nida Asif                      LSR, Psychology Department
  - Mr. Subhan Nasir                      LSR, A&F Department
  - Mr. Tayyab Imran                      LSR, Pharmacy Department
  - Ms. Fatima Shehzadi                      LSR, Bioinformatics and Biosciences Department
  - Mr. Fasih-Ur-Rehman Tariq                      LSR, Software Engineering Department
  - Mr. Abdullah Kiyani                      LSR, Computer Science Department
  - Ms. Yusra Tanweer                      LSR, Math Department
  - Mr. Hassan Ali                      LSR, Civil Engineering Department
  - Mr. Bilal Ahmed                      LSR, Mechanical Department
- Director QEC, Dr. Noshir Wan Khan, chaired the meeting. All Lead Student Representatives (LSRs) were present, except the following with prior intimation
  1. Ms. Quratulain Fatima (English Department)
  2. Mr. Aitzaz Arshad (Electrical and Computer Engineering Department)
  3. Ms. Lubna Zamir (Law Department)
- Meeting started with the recitation of the Holy Quran. Director QEC welcomed all the members. He briefed the LSRs on the CUST's governance structure and elaborated on



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the roles and responsibilities of LSRs within the academic quality assurance framework.

- Subsequently, the following agenda items were presented for discussion.

### **Item # 1: Presentation on CUST Governance Structure**

- (a) Through a detailed presentation, the Director QEC briefed the LSRs on the institutional governance structure of CUST, emphasizing decision-making bodies, academic oversight mechanisms, Outcome-Based Education (OBE), and the responsibilities of LSRs in supporting continuous improvement.
  - (b) It was highlighted that CUST is a federally chartered university, operating under clearly defined statutory bodies, including the Chancellor, Vice Chancellor, Board of Governors, Executive Committee, Academic Council, Board of Advanced Studies & Research, Boards of Faculty and Studies, Finance & Planning Committee, and Selection Board. The chair briefed the LSRs about their function and role.
  - (c) Director QEC further elaborated on the academic governance framework, accreditation status of academic programs by relevant regulatory bodies (HEC, PEC, NCEAC, PCP, and NBEAC), and the University's commitment to implementing OBE across all programs.
  - (d) The role of LSRs in facilitating structured student feedback, strengthening communication between students and the administration, and contributing to academic quality assurance mechanisms was discussed in detail.
- Members acknowledged the importance of understanding the governance framework and appreciated the informative briefing.
  - The meeting was then adjourned with a vote of thanks extended to all members present.

**Prepared By:**

**Mr. Danish Hafeez**

Manager QEC

**Approved By:**

**Dr. Noshir Wan Khan**

Director QEC